



Students wishing to film, videotape or photograph on campus to complete required coursework must follow these guidelines:

- You must receive permission from the appropriate University representative (building manager, department contact, professor, etc.) having authority for the location being requested. You are solely responsible for securing permission and must follow any additional requirements and guidelines of each location, which vary across campus.
- You should be respectful of University property and the rights of others, and must not interrupt or hinder classes or other activities occurring at the location.
- You may not use University trademarks or logos in any form in your film, video or photos. These include the block M and Goldy Gopher. Contact brand@umn.edu if you have questions about University marks or logos.
- You must first receive permission from the instructor before filming, videotaping or photographing in a classroom during a class.
- If you have received permission from the instructor to film, videotape or photo shoot during a class, you must post a legible notice at all doors to the classroom stating that filming is taking place during the class.
- You are responsible for obtaining photo releases from those being filmed, if required.
- Contact filming@umn.edu if you wish to film, videotape or photo shoot outdoor locations on campus. Specific rules and restrictions may govern outdoor filming, videotaping and photo shoots.